

PALO ALTO HIGH SCHOOL
Palo Alto Unified School District

FACILITIES STEERING COMMITTEE MEETING

DATE: 21 August 2013, 3:30-5:00 pm
SUBJECT: Palo Alto HS Facilities Steering Committee
ATTENDEES: See attached sign-in sheet

The following are the highlights of the meeting:

Kim Diorio (KD) shared that she would like to meet more often with the FSC so that everyone can be more current with the ongoing, evolution in planning. She suggested that the group should convene once a month.

Projects in Planning

Science Addition and Remodel:

1. Tom Hodges (TH) explained that after the June FSC meeting, work continued on the design to accommodate the FSC desire for a covered walkway system around the proposed addition. The revised design was shared with the FSC over the summer via email. The intent is to present the revised design to the BOE at the September 10th meeting.
2. Erwin Lee (EL) gave a brief presentation of the updated design based on previous comments.
 - a. The revised design incorporated a covered walkway around the building while maintaining the look of the traditional campus buildings which the facilities committee strongly desired.
 - b. The plan was adjusted by moving the storage area for the biotech room to the El Camino side, in lieu of the quad side, in order to continue the covered walkway system from the existing building to the proposed building. The other plan adjustment was to switch the position of the SRC and the Project Storage to create a physical and visual adjacency between the teachers' work stations/cubicles and the SRC. This configuration provides better supervision of the SRC.
 - c. The revised design was well received. By unanimous vote, the FSC supported taking the revised design to the BOE for schematic design approval on September 10th.

- d. The proposed gymnasium was included in a site rendering to show how it might look adjacent to the proposed science building. The revised design for the science building addition was shared with the architect for the gymnasium. Some of the group commented on the different geometry of the arches on the proposed gymnasium.
- e. TH reminded the group that the science building addition and the gymnasium are on parallel schedules. When the gymnasium is under construction, many of the existing relocatable classrooms in the quad will be used for PE such as locker rooms, classrooms, etc.

Library

3. EL shared the current plan of the library which incorporated a program change discussed during the last FSC meeting.
 - a. The change moved the College Career Center (CCC) to the administration area and reduced the administration area to a much smaller “admin touchdown” space. The main administrative operations will remain in the Tower Building.
 - b. The area occupied by the CCC is now converted to additional library collaboration and meeting rooms. Rachel Kellerman (RK) noted that the additional meeting space will be a welcome addition and is one of the most requested spaces by students.
 - c. It was noted that a more desired adjacency is to have the “admin touchdown” space between the guidance and the restrooms.
 - d. All spaces within the library now have direct, exterior access.
 - e. TH noted that the Library project will happen after the construction of the science building addition, gymnasium, and PAC.
 - f. Landscape work associated with the library will be minimal. However, the drainage issues in front of the library will be dealt with if utilities are in the area.

Tower Building:

4. EL shared a plan showing the current thinking for the program spaces for the Tower Building. KD explained the thinking behind the program spaces.
 - a. Existing guidance will move to the library and the space will be restored to its original grandeur and used for meeting space.
 - b. Some of the rooms will become meeting spaces to replace the loss of the ERC and SSRC in the library remodel.
 - c. The space utilization is partly in response to a board comment asking what happens to the Tower Building when programs move to the library.
5. Mary Gordon (MG) suggested that with all of the new buildings being proposed, the campus master plan should be updated. It was agreed that this was a good idea. MG expressed her appreciation to all of how the master plan is being executed and that she can see the beginning of the vision that was intended when the process started.

6. Jerry Berkson (JB) asked how the classrooms can receive "sound assist systems." TH said that a cost would need to be prepared and then brought back to the FSC for review.
 - a. The proposed science building addition will have the "sound assist system."
 - b. All new buildings will receive the "sound assist system."
7. TH reviewed the current project list with the group.

Construction Update

Classroom and Media Arts Building:

8. TH shared the current challenges working with the contractor and that the project is still moving slowly. He indicated that the contractor has filed a suit against the District although the District has not been served. The main concern at this point is to complete the construction so that the District can take over the buildings. The completion of this project affects the starting of other projects on campus.

Site Update

Parking:

9. KD informed everyone to be aware of the parking challenges ahead when the PAC and gymnasium are under construction.
 - a. A temporary drop-off will be constructed during the interim construction period.
 - b. TH indicated that the temporary parking and drop-off plan will be shared at an upcoming FSC meeting.

Next Meeting

FSC Meeting: September 25, 2013 at 3:30.

END

Prepared by Erwin Lee of Deems Lewis McKinley. Please advise if you feel that any of the above items are inaccurate or need further clarification or detail.

cc: Attendees
File

Facilities Steering Committee Meeting

SIGN IN SHEET:

Name	Email
1. Anne Anderson	aa@andpac.com
2. MARY GORDON	rgaffonso@earthlink.net
3. STEPHEN POND	spond@stanford.edu
4. LORI LARSON	llarson@pausd.org
5. ERWIN LEE	elee@dln.com
6. TOM HODGES	thodges@pausd.org
7. Kim Diorio	Kdiorio@pausd.org
8. Jerry Berkson	jberkson@pausa.org
9. Kara Rosenberg	krosenberg@pausd.org
10. Michael Najjar	mnajar@pausd.org
11. Pat O'Hara	po'hara@pausd.org
12. Kathie Laurence	klaurence@pausd.org
13. Craig Ivann	ctvann@pausd.org
14. Matt Hall	mhall@pausd.org
15. PAUL KANDELL	pkandell@pausd.org
16. Rachel Kellerman	rkellerman@pausd.org
17. Nancy Bjork	nrbjork@gmail.com
18. Ron Bowditch	rbowditch@pausd.org
19. ARNELIM	alim@pausd.org
20.	

END