

PALO ALTO HIGH SCHOOL INNOVATIVE SCHEDULE COMMITTEE

January 9, 2018

Time	Activity	Goals & Outcomes
4:00 – 4:15	<p>Welcome & Team Building</p> <p>Guiding Questions: What are we doing today? Toward what purposes?</p> <ul style="list-style-type: none">• Welcome & get present• Meeting preview• Update on Issues Bin items	<ul style="list-style-type: none">• We get connected to each other & focused on what we hope to accomplish today.
4:15 – 6:10	<p>Collaborative Schedule Analysis</p> <p>Guiding Questions: What are the benefits and challenges offered by each schedule type? How well are ISC's Desired Outcomes supported by each schedule type? How might each schedule type be improved to better support ISC's Desired Outcomes?</p> <ul style="list-style-type: none">• Framing & preparation• Analyze all schedule types• Debrief collaborative analysis	<ul style="list-style-type: none">• We develop a shared, comprehensive analysis of the pros & cons of each schedule type under consideration.• We brainstorm possible changes that could improve each schedule type.
6:10 – 6:30	<p>Closure</p> <p>Guiding Questions: What was most meaningful to you today? What or whom did you appreciate?</p> <ul style="list-style-type: none">• Next steps• Reflection sheets• Closing circle	<ul style="list-style-type: none">• We reflect on how successfully we accomplished our meeting goals and appreciate each other's contributions.

ISC COMMUNITY AGREEMENTS

Approved 10/17/17

In order to create a committee culture where we all feel safe, supported, open, trusting & productive ...SO THAT we can make a schedule decision that best meet the needs of the Palo Alto High School community, we commit to work toward these agreements:

BE OPEN TO ALL IDEAS & POSSIBILITIES	RESPECT OUR DIFFERENCES	BUILD INCLUSION & BELONGING
Consider all perspectives	Assume positive intent	Encourage and respect all voices
Take the time to think and process	Have courage to speak honestly	Ask questions to better understand others
Acknowledge when you don't know the answer	It's OK to disagree during the process	Listen deeply, beyond just hearing
Be willing to change your mind	Need and knead the disagreement	Be fully present and engaged