

PALO ALTO HIGH SCHOOL INNOVATIVE SCHEDULE COMMITTEE

October 17, 2017

Time	Activity	Goals & Outcomes
4:00 – 4:15	<p>Welcome & Team Building</p> <p>Guiding Questions: What are we doing today? Toward what purposes?</p> <ul style="list-style-type: none"> • Welcome & check-in • Meeting preview 	<ul style="list-style-type: none"> • We get connected to each other & focused on what we hope to accomplish today.
4:15 – 5:50	<p>Retreat Follow Up: Processing, Synthesizing, Prioritizing</p> <p>Guiding Question: What foundational agreements, issues, outcomes and priorities are most important for us to focus on as we move forward with ISC’s work?</p> <ul style="list-style-type: none"> • Community agreements • Reflections on current schedule • Desired outcomes and Schedule Considerations • “Hot Button” issues 	<ul style="list-style-type: none"> • We continue to build the collaboration, communication & trust necessary to successfully accomplish our charge by finalizing a set of community agreements. • We can reference the collective reflections of ISC members about the strengths & challenges of the current bell schedule. • We work toward consensus on the desired outcomes of any schedule decision. • We can reference the key schedule considerations identified in our Chalk Talk protocol in preparation for future prioritization activities. • We identify and prioritize the “Hot Button” issues we want subcommittees to focus on in future work.
5:50 – 6:10	<p>Subcommittee Check-Ins</p> <p>Guiding questions: What have our subcommittees accomplished since the retreat? What feedback do the subcommittees want from ISC as they continue their work?</p> <ul style="list-style-type: none"> • Subcommittee reports & feedback 	<ul style="list-style-type: none"> • We know what each of the subcommittees is doing and provide feedback to help guide their future direction.

Time	Activity	Goals & Outcomes
6:10 – 6:30	<p>Closure</p> <p>Guiding Questions: What was most meaningful to you today? What or whom did you appreciate?</p> <ul style="list-style-type: none">• Reflection sheets• Closing circle	<ul style="list-style-type: none">• We reflect on how successfully we accomplished our meeting goals and appreciate each other's contributions.