

# PALO ALTO HIGH SCHOOL INNOVATIVE SCHEDULE COMMITTEE

November 7, 2017

Time	Activity	Goals & Outcomes
4:00 – 4:15	<p><b>Welcome &amp; Team Building</b></p> <p>Guiding Questions: What are we doing today? Toward what purposes?</p> <ul style="list-style-type: none"> <li>• Welcome &amp; check-in</li> <li>• Meeting preview</li> <li>• Community agreements</li> </ul>	<ul style="list-style-type: none"> <li>• We get connected to each other &amp; focused on what we hope to accomplish today.</li> </ul>
4:15 – 4:45	<p><b>Desired Outcomes: Consensus</b></p> <p>Guiding Question: What are the outcomes we want our bell schedule to contribute to, support and promote?</p> <ul style="list-style-type: none"> <li>• Desired Outcomes review, revision, consensus</li> </ul>	<ul style="list-style-type: none"> <li>• We reach consensus on the desired outcomes of any schedule we consider or select.</li> </ul>
4:45 – 5:45	<p><b>Learning From Schedule Research</b></p> <p>Guiding Questions: How do we understand the research about the impact of adolescent sleep on student learning and well-being? What implications might this research have for our schedule recommendations?</p> <ul style="list-style-type: none"> <li>• Research Subcommittee presentation</li> <li>• Final Word Protocol</li> </ul>	<ul style="list-style-type: none"> <li>• We deepen our shared understanding of the research on bell schedules so that we can make a well-informed schedule decision.</li> </ul>
5:45 – 5:55	<p><b>Hot Buttons: A Deeper Dive</b></p> <p>Guiding Questions: What is the range of opinion with ISC on the key Hot Button issues? On which issues do we currently have the greatest degree of agreement? The largest differences in perspectives?</p> <ul style="list-style-type: none"> <li>• Hot Button Survey #2</li> </ul>	<ul style="list-style-type: none"> <li>• We are better able to focus future ISC discussions and subcommittee work on the most controversial and impactful issues.</li> </ul>

Time	Activity	Goals & Outcomes
5:55 – 6:10	<p><b>Issues Bin Revisited</b></p> <p>Guiding Questions: Which outstanding Issues Bin items can we address and resolve at this time? Which are outside the parameters of ISC? Which need to be deferred to a future meeting?</p> <ul style="list-style-type: none"> <li>• Review prior Issues Bin items</li> </ul>	<ul style="list-style-type: none"> <li>• We address and/or resolve most of the Issues Bin items from prior meetings.</li> </ul>
6:10 – 6:30	<p><b>Closure</b></p> <p>Guiding Questions: What was most meaningful to you today? What or whom did you appreciate?</p> <ul style="list-style-type: none"> <li>• Reflection sheets</li> <li>• Closing circle</li> </ul>	<ul style="list-style-type: none"> <li>• We reflect on how successfully we accomplished our meeting goals and appreciate each other's contributions.</li> </ul>

## ISC COMMUNITY AGREEMENTS

*Approved 10/17/17*

*In order to create a committee culture where we all feel safe, supported, open, trusting & productive ...SO THAT we can make a schedule decision that best meet the needs of the Palo Alto High School community, we commit to work toward these agreements:*

BE OPEN TO ALL IDEAS & POSSIBILITIES	RESPECT OUR DIFFERENCES	BUILD INCLUSION & BELONGING
Consider all perspectives	Assume positive intent	Encourage and respect all voices
Take the time to think and process	Have courage to speak honestly	Ask questions to better understand others
Acknowledge when you don't know the answer	It's OK to disagree during the process	Listen deeply, beyond just hearing
Be willing to change your mind	Need and knead the disagreement	Be fully present and engaged